

## ALBEMARLE COUNTY SERVICE AUTHORITY

### ACSA OPERATIONS CENTER EXPANSION PHASE 1 – STAIRWAY ACCESS PROJECT

#### ADVERTISEMENT FOR BIDS

The Albemarle County Service Authority (ACSA) is seeking bids from qualified contractors to furnish all necessary labor, equipment, and materials to construct a new pedestrian sidewalk and stairway at the ACSA Operations Center, located at 168 Spotnap Road. Sealed bids will be received at the office of Albemarle County Service Authority, 168 Spotnap Road, Charlottesville, Virginia 22911 until **2:00 p.m., local prevailing time, on Wednesday, September 26, 2018** and then publicly opened and read aloud.

The contract will be for the installation of a pedestrian sidewalk and stairway on the managed slope between the public access parking lot and the gated maintenance yard to provide access for employees to the house at 171 Spotnap Road and is to be performed over the course of a 4 month period, commencing on the date of the Notice to Proceed.

A non-mandatory Pre-Bid Conference will be held at the office of the Albemarle County Service Authority, 168 Spotnap Road, Charlottesville, Virginia 22911 at **10:00 a.m., local prevailing time, on Friday, September 14, 2018**. The purpose of the conference is for bidders to familiarize themselves with the project and to ask questions pertaining to the Contract Documents. Bidders are reminded that no oral interpretations of meaning of drawings and specifications can be made. Conflicts in the Contract Documents, if any, will be resolved by written Addendum.

It is the bidder's responsibility to visit the site to determine the scope of work necessary and to include all incidental work in the lump sum bid price offered in this contract.

The contract documents for the above project may be examined at the following locations:

Dewberry Engineers Inc., 4805 Lake Brook Drive, Suite 200, Glen Allen, VA 23060  
Albemarle County Service Authority, 168 Spotnap Road, Charlottesville, VA 22911  
Builders Exchange, 3207 Hermitage Road, Richmond, VA 23227  
Dodge Data, [www.construction.com](http://www.construction.com)  
Valley Construction News, 426 Campbell Avenue, Roanoke, VA 24016

Copies of the contract documents may be obtained at the Albemarle County Service Authority upon receipt of a \$50 non-refundable deposit per set. Contract Documents will be shipped via the preferred carrier of the requestor and all costs associated with shipping will be handled by the requestor. Bidders requesting shipment shall include a separate, non-refundable check to provide for shipping charges or a valid account number with the designated carrier. All checks are to be made payable to Albemarle County Service Authority.

The Authority reserves the right to reject any or all bids and to waive any irregularities or informalities

in the bids. Each bid shall be accompanied by a bid guarantee in an amount equal to at least 5% (five percent) of the bid amount. At the option of the bidder, the guarantee may be certified check, bank draft, or bid guarantee. The bid guarantee shall ensure the execution of the contract as required by the specifications. The contract is to be awarded on the basis of the bidder's qualifications and the total estimated cost on a unit price basis as stated in the bid.

The procedure for withdrawal of bid shall be according to provision "(I)" contained in 11-54, Code of Virginia (1950) as amended.

Bidders must be Class A licensed contractors in Virginia in accordance with Title 54.1, Chapter 11, of the Code of Virginia.

The bidder and its subcontractor must comply with the provisions of Executive Order 11246, as amended, and 11375, which prohibit discrimination in employment regarding race, creed, color, sex, or national origin.

Bidders must certify that they do not, and will not, maintain or provide for their employees any facilities that are segregated on a basis of race, color, creed, or national origin.

Questions concerning the project should be addressed to Mr. Alexander J. Morrison at the Albemarle County Service Authority at the below address and must be received no later than 5:00 p.m. on Tuesday, September 18, 2018.

Albemarle County Service Authority  
Mr. Alexander J. Morrison, PE  
Senior Civil Engineer  
168 Spotnap Road  
Charlottesville, Virginia 22911  
[amorrison@serviceauthority.org](mailto:amorrison@serviceauthority.org)  
(434) 977-4511 ext. 116