

ALBEMARLE COUNTY SERVICE AUTHORITY

OPERATIONS CENTER RESTROOM RENOVATIONS AND CUSTOMER SERVICE MODIFICATIONS

ADVERTISEMENT FOR BIDS

The Albemarle County Service Authority (ACSA) is seeking bids from qualified contractors to furnish all necessary labor, equipment, and materials to renovate four restrooms and make small modifications to the Customer Service Area at the ACSA Operations Center, located at 168 Spotnap Road. Sealed bids will be received at the office of Albemarle County Service Authority, 168 Spotnap Road, Charlottesville, Virginia 22911 until **2:00 p.m., local prevailing time, on Wednesday, August 5th, 2020** and then publicly opened and read aloud.

The contract Work includes the renovation of the lower and upper restrooms and small modifications to the Customer Service Area to prepare it to receive new furniture. THE restrooms will be completed in two phases. The Customer Service Area will be completed over a weekend.

A non-mandatory Pre-Bid Conference will be held at the office of the Albemarle County Service Authority, 168 Spotnap Road, Charlottesville, Virginia 22911 at **1:00 p.m., local prevailing time, on Tuesday, July 21, 2020**. The purpose of the conference is for bidders to familiarize themselves with the project and to ask questions pertaining to the Contract Documents. Bidders are reminded that no oral interpretations of meaning of drawings and specifications can be made. Conflicts in the Contract Documents, if any, will be resolved by written Addendum.

It is the bidder's responsibility to visit the site to determine the scope of work necessary and to include all incidental work in the lump sum bid price offered in this contract.

The contract documents for the above project may be examined at the following locations:

Dewberry Engineers Inc., 4805 Lake Brook Drive, Suite 200, Glen Allen, VA 23060
Albemarle County Service Authority, 168 Spotnap Road, Charlottesville, VA 22911

Hard copies of the contract documents may be obtained at the Albemarle County Service Authority upon receipt of a \$50 non-refundable deposit per set. Electronic copies of the contract documents may be obtained at no charge upon receipt of plan holder contact information (name, address, phone number, fax, email). Hard copies of Contract Documents will be shipped via the preferred carrier of the requestor and all costs associated with shipping will be handled by the requestor. Bidders requesting shipment shall include a separate, non-refundable check to provide for shipping charges or a valid account number with the designated carrier. All checks are to be made payable to Albemarle County Service Authority.

The Authority reserves the right to reject any or all bids and to waive any irregularities or

informalities in the bids. Each bid shall be accompanied by a bid guarantee in an amount equal to at least 5% (five percent) of the bid amount. At the option of the bidder, the guarantee may be certified check, bank draft, or bid guarantee. The bid guarantee shall ensure the execution of the contract as required by the specifications. The contract is to be awarded on the basis of the bidder's qualifications and the total estimated cost on a unit price basis as stated in the bid.

The procedure for withdrawal of bid shall be according to provision "(I)" contained in 11-54, Code of Virginia (1950) as amended.

Bidders must be Class A licensed contractors in Virginia in accordance with Title 54.1, Chapter 11, of the Code of Virginia.

The bidder and its subcontractor must comply with the provisions of Executive Order 11246, as amended, and 11375, which prohibit discrimination in employment regarding race, creed, color, sex, or national origin.

Bidders must certify that they do not, and will not, maintain or provide for their employees any facilities that are segregated on a basis of race, color, creed, or national origin.

Questions concerning the project should be addressed to the Project Manager of the Albemarle County Service Authority at the below address and must be received no later than 5:00 p.m. on Wednesday, December 4, 2019.

Albemarle County Service Authority
Mr. Alexander J. Morrison, PE
Senior Civil Engineer
168 Spotnap Road
Charlottesville, Virginia 22911
amorrison@serviceauthority.org

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