

ACSA Easement Labeling SOP

Note: The intent of this document is to provide guidance on labeling for various ACSA easements. The ACSA may require labeling that differs from this guidance and will inform the applicant during plat review.

Sewer Easement

- *New ACSA Sanitary Sewer Easement - 20' Centered on As-Built Location – Hereby Dedicated to the ACSA*
 - Update width callout as needed for wider easements.

Water Easement

- *New ACSA Water Easement - 20' Centered on As-Built Location – Hereby Dedicated to the ACSA*
 - Update width callout as needed for wider easements.

Combined Water and Sewer Easement

- *New ACSA Combined Water and Sanitary Sewer Easement - 32' Centered on As-Built Location – Hereby Dedicated to the ACSA – See Note 1*
 - Update width callout as needed for wider easements where there is greater than 10' of separation between utilities and the outer edge extends further than 10' from the center of the utilities.
 - Add “Note 1” to any plat page that has a combined water and sewer easement with the following language:
 - Note 1: Combined Water and Sanitary Sewer Easements, are centered on the as-built location of the water and sanitary sewer lines (the “Easement Areas”); provided however, that the width of the Easement Areas shall be and hereby are expanded to the extent necessary to ensure that the outside boundary lines of each Easement Area extend at least 10' from the center of the as-built location of the waterline and 10' from the center of the as-built location of the sanitary sewer line, whichever is greater.

Additional Sewer Easement Where Width is Clipped by Property Line

- *New ACSA Sewer Easement Expansion – Additional Width Shown is in Addition to the 20' Easement Centered on the As-Built Location – Hereby Dedicated to the ACSA*
 - Show hatched additional easement and call-out widths (I.E., 2.5' for new 25' easement, 5' for new 30' easement, etc.) on the plat.

Additional Water Easement Where Width is Clipped by Property Line

- *New ACSA Water Easement Expansion – Additional Width Shown is in Addition to the 20' Easement Centered on the As-Built Location – Hereby Dedicated to the ACSA*
 - Show hatched additional easement and call-out widths (I.E., 2.5' for new 25' easement, 5' for new 30' easement, etc.) on the plat.

Access Easement

- *New ACSA Access Easement - 20' In Width – Hereby Dedicated to the ACSA*
 - Include Metes and bounds on the plat.

Coversheet Notes

- *ACSA Water and Sewer Easements are to be centered on as-built locations.*
- *Combined Water and Sanitary Sewer Easements, are centered on the as-built location of the water and sanitary sewer lines (the "Easement Areas"); provided however, that the width of the Easement Areas shall be and hereby are expanded to the extent necessary to ensure that the outside boundary lines of each Easement Area extend at least 10' from the center of the as-built location of the waterline and 10' from the center of the as-built location of the sanitary sewer line, whichever is greater.*