



Abandonment of an Irrigation System with ACSA Exclusion Meter

Customer Guidelines

Making Your Decision

You have expressed interest in, or are at least considering, no longer using your irrigation system, what we refer to as “abandonment”. You may feel you no longer need the system you once used, you are making efforts to conserve water, and/or you are attempting to reduce your costs, including the monthly charge to read your exclusion meter, and the required annual testing of the backflow prevention assembly on the system. This is an important decision to make, and we wish to provide you with as much information as possible in this regard.

A **major factor to consider** in your decision is based upon the type of irrigation system you own. Your irrigation system is served by an ACSA exclusion meter, which is connected to your private water service line behind the ACSA primary meter. Therefore, ***a decision to abandon your irrigation system means the exclusion meter can never be reinstalled.*** Should you, or a future homeowner, decide to reactivate the irrigation system at a later time, a separate tap (with a separate water meter) must be made for irrigation water service.

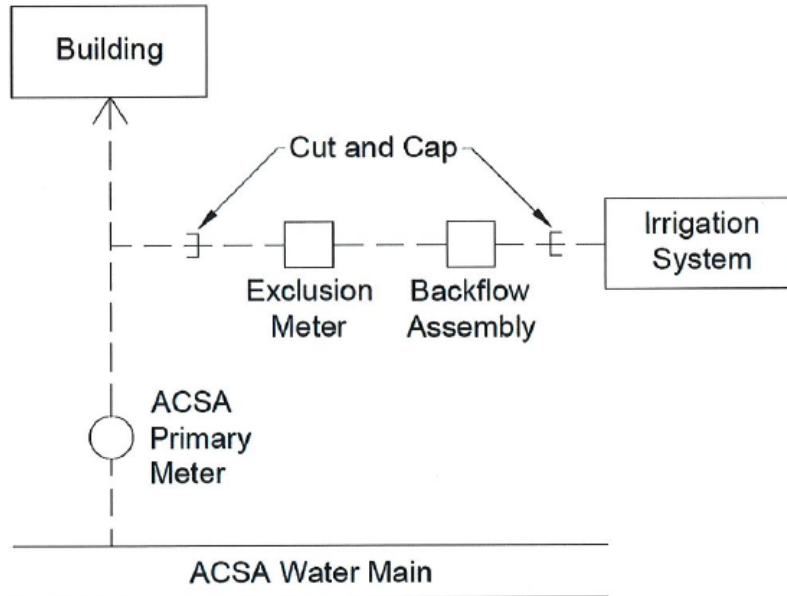
Proceeding with Abandonment

1. You must **first express the desire** to abandon your ACSA exclusion meter irrigation system by signing and dating the **attached statement**. Either mail the form via the postal service, or scan and attach the form to an e-mail, using the contact information below:

Customer Service Department
Albemarle County Service Authority
168 Spotnap Road
Charlottesville, VA 22911
434-977-4511

custserv@serviceauthority.org

2. You may feel comfortable conducting the abandonment by following steps #4-6 (below), but the ACSA recommends that you contact your irrigation service provider.
3. **Notify the ACSA** when your project is to occur by using the above contact information. This will allow an ACSA staff member to remove the ACSA owned exclusion (irrigation) meter, meter yoke and meter box.
4. Remove the backflow prevention assembly; this is owned by you.
5. Permanently cap the remaining pipe.
6. Have the project inspected and approved by an ACSA staff member.
7. The ACSA staff member will relay proper abandonment confirmation to Customer Service, and the monthly charge to read your exclusion meter will cease.



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I hereby wish to abandon the irrigation system serving my property.

I understand that If I abandon my ACSA exclusion meter system and later desire to restore irrigation on the property, this action will require a separate tap (and meter) on the ACSA water main at an additional cost to me.

I have been provided this information, and additional details, in the ACSA document "Abandonment of an Irrigation System with ACSA Exclusion Meter – Customer Guidelines".

Print Name

Address (Number, Street, City, State)

ACSA Account Number

Signature

Date